



Prospectus 2020-2021



**‘Living, Learning and Growing in God’s
love.’**

**Executive Head Teacher – Mr E. Masterson BEd (Hons)
Head of School – Mrs M. Grubham BSc (Hons)**

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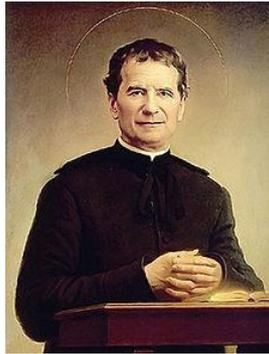
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Welcome

This Prospectus has been put together by the children, staff, governors and parents of the school. We hope it helps you gain an understanding of how our school is organised, and to appreciate the exciting opportunities on offer to children in our care.

Our school is rooted in the Gospel values, intrinsic to the Catholic faith. As such, you will find us a loving, caring, kind and trustworthy place for your youngsters. At St. John Bosco our educational experience is driven by our school mission of 'Living, Learning and Growing in God's love.' We believe that all of our children are special and unique, born and made in the image and likeness of God. It is the role of our staff to unearth the spark of brilliance in all of our individuals helping them to grow spiritually, academically and personally.

Our school continues to develop in many exciting ways, providing an even more enriching experience for our pupils. Over the last few years we have been over-subscribed by local families wanting a place for their son or daughter to start in our Reception class, and have also seen a rising number of Catholics in school.

The school was last inspected by Ofsted in March 2012 when the overall effectiveness was judged to be Outstanding. The report is available on the School's website. We were delighted also to be listed in the Sunday Times One Hundred and Fifty State Primary Schools in the country (2013, 2014, 2016 and 2018). We are proud to achieve high results in both KS1 and KS2 but especially to see rapid progress for our children.

We are extremely proud to lead a team that is committed to providing the very best opportunities for the children who attend St. John Bosco Primary School. Staff, supported by governors, work hard to deliver a rich and challenging curriculum; to prepare children for future education; and to help them acquire the skills and enthusiasm needed to pursue learning for the rest of their lives, rooted in the Catholic faith.

The best way to find out about our school is to come and visit, to see us in action and meet staff and children. A telephone call to the school office on 0121 556 0228 is all that is needed to arrange this.

We look forward to welcoming you to our school, and to a happy and successful partnership with all our new children and families.

Mr E Masterson – **Executive Headteacher**
Mrs A Grubham – **Head of School**
Dr G. Gomez – **Chair of Governors**

“Living, Learning and Growing in God's love.”

Our vision for St. John Bosco Catholic Primary School reflects a passionate commitment to learning and recognition of the uniqueness of individual learners. It is driven by our desire to offer the best possible education for our pupils in partnership with parents and the local community.

ST. JOHN BOSCO CATHOLIC PRIMARY SCHOOL WILL BE A CENTRE:

- For learning where high standards are pursued with consistency and enthusiasm
- Where individuals are valued and helped to achieve their personal best.
- Where effective partnerships secure the success of the school.

OUR ETHOS

St. John Bosco Catholic Primary School serves its community by working in partnership to provide an education of the highest quality within the context of Catholic belief and practice, and understanding of shared values. As a school we celebrate the diversity of the wider community and are committed to the principles of inclusion and equality of opportunity.

SCHOOL AIMS

- To fulfil the Gospel teachings of love, care, sharing, forgiveness, reconciliation and participation in a secure, friendly environment.
- To support and encourage faith. To ensure that the Catholic ethos is maintained through prayer, teaching, collective worship and a mutual respect for the school and each other.
- To ensure a life-long love of learning through a broad, balanced, relevant and differentiated curriculum in accordance with statutory requirements.
- To give opportunities for pupils to question, enquire and gain confidence in their own ability by developing a positive self image through high expectations in work and behaviour.
- To provide a positive behaviour policy where consistent procedures are followed, achievements are celebrated and all stakeholders share its value.

OUR VALUES

Values are fundamental expressions of what we think and believe. As a school we encourage children to think about personal and social values, to become aware of, and involved in the life and concerns of their community and society, and so develop their capacity to be active and effective future citizens.

Inspired by the Beatitudes, we seek to:

Place all of our trust in God

Be compassionate

Be humbly strong and courageous

Be truthful to ourselves and others, always doing what is right

Be forgiving

Do things with a pure and honest heart

Be peaceful

Stand up for our beliefs

About our school



St. John Bosco is a Roman Catholic Voluntary Aided School. It is a one-form entry school serving the parishes of St. Michael's and Holy Cross, catering for children between the ages of 3 and 11 years. Our school opened in 1971. We benefit from a split level building with our Year 5 and 6 classes being located on the upper floor. The school comprises of a large hall, a well-equipped library and a sensory Inclusion Room.

It allows for excellent access to all pupils and adults with a lift between the first and second floor.

We have enhanced our outdoor learning environment over the past few years with new play equipment being purchased, artificial grass being laid, seating areas being installed and a resurfacing in KS2. We also have new gym equipment.



YEAR GROUPS

Children are entitled to spend up to five terms (long terms) in the Nursery, accessing morning or afternoon sessions (mornings: 8.30-11.30am, afternoons: 12.15-3.15pm) from the start of the term after their third birthday. We have recently introduced (with limited spaces), parent being able to apply for the 15 plus 15 hours (as long as they are eligible). Children spend seven years at primary school.

All classes are mixed ability and mixed gender.

EYS		KS1	KS2	
3 - 4 years Nursery	4 - 5 years Reception	5 - 6 years Y1 6 - 7 years Y2	7 - 8 years Y3 8 - 9 years Y4	7 - 8 years Y3 8 - 9 years Y4 9 - 10 years Y5 10 -11 years Y6



Our staff

Mr E Masterson	Executive Head teacher
Mrs M. Grubham	Head of School
Mrs J. Briscoe	Deputy Head teacher
Mrs. B. Hill	Assistant Head – Early Years Co-ordinator/Reception
Mr C. Ellicott	Assistant Head
Mrs S. Brierley	Office Manager
Miss E. Kenny	Office Administrator
Mrs L Walker	Nursery Teacher
Mrs L Hanson	Year 1 & Year 2 - Teacher
Miss J Glasford	Year 1- Teacher
Mrs J. Briscoe	Year 2 - Teacher
Mr S. Ginder	Year 3 - Teacher
Miss R. Barsby	Year 4 - Teacher
Miss A. Tariq	Year 5 - Teacher
Mr C. Ellicott	Year 6 - Teacher
Mrs J Hart	Higher Level Teaching Assistant -Year 6
Mrs T Adams	Higher Level teaching Assistant – Y1
Mrs N Cresswell	Learning Support Practitioner – Year 5
Mrs R York	Foundation Stage – Learning Support Practitioner
Miss S Whitehouse	Learning Support Practitioner - Year 4
Mrs K Carter	Learning Support Practitioner - Year 6
Mrs J Stocking	Learning Support Practitioner - Year 2
Mrs M Owen	Learning Support Assistant - Year 3
Mrs D Patel	Learning Support Practitioner- EYFS
Mrs M Hackett	Learning Support Assistant - 1to1 Support
Miss C. Brierley	Learning Support Assistant - 1 to 1 Support
Miss L. Hadley	Learning Support Assistant – 1 to 1 Support
Mrs K. Kaur	Learning Support Assistant – 1 to 1 Support
Mr D Adams	Site Manager
Miss M. Adams	Cleaner
Mrs K Carter	Cleaner
Mrs M Owen	Cleaner
Mrs D Whitehouse	Kitchen Manager
Mrs L Burrows	Kitchen Assistant
Mrs M Hackett	Lunchtime Supervisor
Mrs S Hyde	Lunchtime Supervisor
Mrs K. Kaur	Lunchtime Supervisor

Nursery Admissions Policy

Parents may apply for a place, via the school office, for their child in the part-time Nursery by placing their child on our waiting list. Our Nursery will accommodate 26 children in the morning and 26 children in the afternoon.

- Catholic children will be given priority.
- All children must be three years of age before they will be accepted.
- Being toilet trained is desired.



The length of time a child remains in Nursery will depend on his/her birthday and the date in which they were admitted. It is the policy of Sandwell Local Authority (LA) to admit children into full-time education (Reception) at the beginning of September, providing the child reaches the age of five during that academic year.

Admittance to the Nursery does not carry an automatic transfer into main school. A policy operates with regard to admissions and this is enforced by the Governing Body.

Sandwell LA operates a centralised admissions system for all schools within its area. Parents will receive an application form during the year on which the preferred choice of school is indicated. This is not a guarantee of a place being allocated.

All baptised Catholics should include a copy of the baptismal certificate or details of the Parish of Baptism with this form.



Admissions Policy

The admissions process is part of the Sandwell Local Authority co-ordinated scheme. The Admissions Policy of the Governors of St John Bosco Catholic Primary School is as follows:

The school was founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its Trust Deed and Instrument of Government and seeks at all times to be a witness to Jesus Christ.

St John Bosco serves the needs of the Catholic Community in West Bromwich and is situated in the Parishes of St Michael and the Holy Angels and we also offer places to those in the Parish of Holy Cross.

The Schools Admission Number for the school year beginning September 2018 is 30

If the number of applications exceeds the admissions number, Governors will consider applications according to the following order of priority (see Note 1):

- Baptised Catholic children who are in the care of the Local Authority (looked after children) or provided with accommodation by them (eg. Children with foster parents) (Section 22 of Children Act 1989).
- Baptised Catholic children living within the parishes of St Michael's and Holy Cross who already have brothers and sisters in the school at the time of admission.
- Baptised Catholic children living within the parishes of St Michael's and Holy Cross.
- Baptised Catholic children who live outside the parishes of St Michael's and Holy Cross who have brothers or sisters in the school at the time of admission.
- Baptised Catholic children who live outside the parishes of St Michael's and Holy Cross.
- Non-Catholic children who are in the care of the Local Authority (looked after children) or provided with accommodation by them (eg. Children with foster parents) (Section 22 of Children Act 1989).
- Non Catholic children who have brothers or sisters in the school at the time of admission.
- Non Catholic children

Prospective parents are welcome to visit the school at any reasonable time but preferably with an appointment.

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply in writing to the Chair of Governors via St John Bosco Catholic School.

School Organisation

Children are expected to arrive at school between 8.30am and 8.50am, and proceed directly to their classrooms. Parents of children in Years 1 to 6 are requested to leave their children at the appropriate entrance at the beginning of the day and wait outside at the end of the day. We ask this in the interest of the safety of all concerned and to avoid congestion at the beginning and end of each day.

Class teachers are normally available at the beginning and end of each day should you wish to speak to them about your child. If parents require an extended meeting, an appointment can be made at the office. The Head teacher is normally available before and after school, but can be available at other times by prior appointment.

Parents are invited to school to meet with the class teacher at least twice a year. An annual report outlining a child's progress will be sent at the end of the academic year and an opportunity to discuss this report is available at the summer term consultation meeting.

Parents are always welcome in school and many have a regular commitment of help and support in a variety of ways. If you feel you have the time and would like to help, we are always grateful to volunteers who can do so much to enrich our pupils' experiences in school.

If you need to collect your child during the school day, you are asked to report to the office where your child can be collected. We do not allow pupils to leave school during the day unless either a parent or responsible adult comes to collect them.



0840: School starts.

0855: Lessons begin

09.55-10.10: KS1 Break

10.30-10.45: KS2 Break

1145-1255: Reception Lunch

12.00-12.55: Year 1 Lunch

12.10-1255: Year 2 Lunch

12.15-13.00: KS2 Lunch

15.15: End of the School day

Nursery morning session is 0830-1130, the afternoon session is 1215-1515.

Attendance

It is important that your child attends school at all times to ensure that they have the best opportunity available to them to learn and develop to their full potential. If your child is ill or unable to attend school, you should contact the school as soon as possible on the first day of their absence by calling 0121 556 0228.

Curriculum Statement

The aim of the Governing Body is to offer opportunities to ensure that every child will develop to their full potential. Great emphasis is placed on basic skills and creative arts which contribute to this development.

Each child's religious, social, physical and academic progress is carefully fostered and parents kept informed of such progress at Parents evenings and reports in line with the National Curriculum requirements.

During the Foundation Stage, the school aims to provide the right environment for the development of the intellectual, emotional, social and physical potential of the 3 to 5 year old child. We offer opportunities for the individual to discover and learn verbally and non-verbally – through language, books and equipment, music, visual stimulus, creativity and play.

The National Curriculum is delivered to children from Years 1 to 6 in accordance with statutory requirements. This is divided into two main areas:

(A) Core Subjects

Religious Education through 'Growing as People of God'
English
Mathematics
Science

(B) Foundation Subjects

Geography and History
Art, Design & Technology, Music, Physical Education and Computing, MFL (Spanish) and Citizenship.

As a voluntary aided school with a religious character, we expect all our pupils to participate in Religious Education and Collective Worship.

There is a Homework Policy and children will be expected to undertake a reasonable amount of homework dependant on age and circumstances. The school expects full co-operation and support by parents in seeing that homework is completed.

Sex Education

St John Bosco follows the policy on Sex Education as directed from the Diocesan Schools Commission.

Our Faith

St. John Bosco's is distinctive in its attempt to generate a climate of Christian community brought about by the gospel spirit of freedom and love. We aspire to a secure, supportive and stimulating Christian environment where justice, tolerance, forgiveness and generosity are practised with courtesy, consideration and common sense.

Through these means we guide our children in such a way as to develop their personalities hand in hand with their journey in faith. Christ is the foundation of the whole educational process in a Catholic school and gospel values permeate its life and work.

St. John Bosco's is a living celebrating Catholic school, a school which aims to demonstrate its values to the community. Our Christian faith is integrated into the whole life of the school. It flows into all aspects of the curriculum in the way that the school is managed and structured and in the relationship between staff, pupils and parents. We aim to present our faith in the way that we live it and to pass on that faith, not by imposing it, but by teaching and example. This will lead to the development of the complete child using Christ as the perfect example.

We celebrate Mass on a weekly basis, enjoy class liturgies together and support our children in their journey of faith through sacramental development and the nurturing of their beliefs.

We encourage our children in the Catholic faith whilst also being sensitive to other faiths in our wider community. In an attempt to draw similarities and celebrate our differences we actively learn about other faiths and hold an annual Multi-faith week in school.



Pastoral Care

The pastoral care offered by the school is reflected in its aims and positive behaviour policy.

We aim to provide a caring environment where all pupils are valued and they feel confident that their concerns and worries will be dealt with in a confidential and supportive way.

Every member of staff has a pastoral responsibility for each child in our care.

Whilst your child is in school, we take every possible care to ensure their welfare and safety, and we will inform you if any injury has occurred in school. We would be grateful if you could inform us if your child has sustained any injury at home. If we should have any serious concerns regarding the welfare of any child, it is our responsibility to report to the appropriate authority.

Discipline

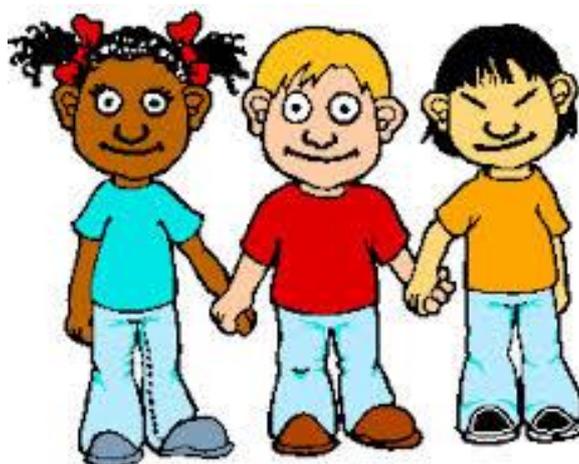
A high standard of behaviour is expected from all children, both inside and outside the school. Discipline is based on the school's positive behaviour policy with the purpose being for each child to respect his/her own person and their belongings and to respect other people and belongings in the same way.

In order to promote positive good behaviour, we celebrate individual achievements weekly in our Congratulations Assembly where certificates are awarded for good work, behaviour and other praiseworthy achievements. Parents are informed of such praise and invited to attend the assembly.



In the case of inappropriate behaviour, sanctions outlined in our behaviour policy will be instigated. In the case of persistent or serious incidents, parents will be informed and relevant discussions with staff will take place. We expect parents to support any strategies that we may initiate.

Our Behaviour policy is available to view on our school website.



Anti Bullying Policy

Within the Catholic ethos of our school, the whole issue of one person imposing themselves in any way on another is seen as totally negative. Whether the bullying is physical, mental or emotional; whether it involves unwelcome attention or influence; whether it simply involves isolation; it is seen as totally against the teaching of Jesus Christ and the policy of the school.

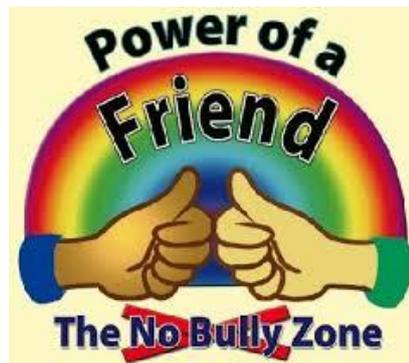
Where there is a question of bullying, as apart from poor relationships or friends falling out, the matter will be dealt with most seriously and parents will be involved. Bullying is a situation which can never be seen as acceptable. All instances of bullying are investigated and dealt with immediately by the staff and the Head teacher.

The school has an anti-bullying policy which aims to ensure appropriate intervention and support.

Our school recognises the absolute right of all children and staff to learn and teach in an environment that is free from any kind of bullying. We are committed to providing a caring, friendly and safe environment for all of our pupils so they can learn in a relaxed and secure atmosphere.

Bullying of any kind is unacceptable at our school. If bullying does occur, all pupils should be able to tell and know that incidents will be dealt with promptly and effectively.

We are a TELLING school. This means that anyone who knows that bullying is happening is expected to tell the staff.



Charges and Remissions

The school may organise certain activities to support the curriculum which require us to ask for voluntary financial contributions. In accordance with The Education Reform Act 1988, no child will be stopped from taking part in an activity due to a lack of contribution from parents. However, it must be realised that without a reasonable level of response to these requests, future activities may not go ahead.

A voluntary contribution may be asked for:

- Visiting theatre groups or performers
- Transportation for a range of outside activities
- Covering the cost of educational visits
- Food for school parties
- To support the School Fund and Governors Fund.



A charge will be made for damage to property, books or equipment caused by pupil misbehaviour or lack of care.



Individuals may be requested to pay a nominal contribution toward peripatetic music lessons.



The school may seek support for fund raising

events.



School Dress Code

Boys

Red Jumper
White Shirt
Red School Tie
Black or Grey Trousers
Dark coloured socks
Black Shoes



Girls

Red Jumper/ Cardigan
White Shirt
Red School Tie

Black or Grey Skirt or Trousers
White/ Black/Red Coloured Socks
or Black Tights
Black Shoes

Summer months:

Red and White dress

- Parents are also expected to provide suitable kit for games, P.E and swimming.
- Children who require sun protection lotion should be taught how to apply the cream and either keep it in their P.E bag or bring it to school on a daily basis.
- All items of clothing should be clearly marked with the child's name(i.e. sweatshirts, coats, scarves, gloves etc)
- Sweatshirts, polo shirts are available buy from the school office.

It is also possible to purchase these items from certain retail outlets.

School Meals and Snacks

A two-course nutritious meal and cold drink is available to all pupils each day at school. Menus are carefully planned to ensure that your child has an interesting and varied selection of lunches.



Dinner money is usually collected on Monday, in advance for the week and should be brought in a secure envelope marked with the name of the child. We do not allow children to switch from dinners to sandwiches on a daily/weekly basis.

If you decide that your child is to have a school meal then they will be expected to remain having dinners at least half a term before changing to sandwiches.

Free school meals are supplied to children whose parents are in receipt of Income Support, Job Seekers Allowance and Child Tax Credit. If you feel you are entitled please contact one of the following:

Education Benefits
Sandwell Council House
Freeth Street
Oldbury
B69 9EX

- School Secretary
- The Education Welfare Officer (E.W.O)
- Free School Meal Application form available online at:



<http://www.laws.sandwell.gov.uk/ccm/navigation/education-and-learning/schools/school-meals-and-milk/school-meals/free-school-meals-application/>

All information will be treated with confidentiality.

School milk is provided free of charge for all children under 5 years old. After that, milk can be purchased in school. Fruit is also available, free of charge to all pupils up to the age of 11.

We are a healthy school and only allow children to bring fruit for mid-morning snack time. Children are also encouraged to bring a bottle to fill from the fresh water drinking fountain.

School menus are also available to view online

at: <http://www.laws.sandwell.gov.uk/ccm/navigation/education-and-learning/schools/school-meals-and-milk/school-meals/primary-school-menus/>

Special Educational Needs

Children with special needs, whether learning difficulties or more able children, are given every possible attention with school in line with S.E.N.D. Code of Practice.

It is the responsibility of individual class teachers to monitor the progress of each individual child and provide differentiated work at his/her ability level.

The school has a designated co-ordinator for Special Educational Needs and disabilities who ensures that all children who need support in particular aspects of their learning are given it. There is also a named person on the governing body to whom questions can be referred.

The school maintains links with support agencies such as Speech and Language Therapy, Inclusion Support etc and will call upon them for advice and support when necessary.

The school has a policy which outlines the procedures and practices that are followed when a child is identified as having Special Educational Needs and Disabilities. A copy of this is available from school upon request but is also available on the school website.

Parents are always fully consulted concerning any possible need of their child and will be required to support any programme initiated by the school.

Medicines



School keeps up-to-date records for those children with Individual Health care plans. Medication for children who suffer from conditions such as Asthma or Anaphylaxis is kept on site and all members of staff are aware of its location.

Pupil awareness cards are displayed around school so that everyone is aware of those children who may require urgent treatment. Staff are trained annually in line with statutory guidance.

In some instances, some children require one off administration of medication. When this is the case a consent form must be completed and handed in at the school office. A record will be kept of when this was administered and by whom.

All children will be supervised by two adults when receiving medication.

Property Loss

Whilst every care is exercised to ensure that personal property and belongings remain safe within the school and its grounds, neither the governors, the school or the Local Education Authority can accept responsibility for loss or damage which occurs whilst on the school premises.

With this in mind we would request that children do not bring any items of value into school, including electrical goods, mobile phones, toys etc. All clothing should be clearly marked with the child's name. The school will not take responsibility for items brought into school that are not required

Jewellery

For health and safety reasons, the wearing of earrings, nose studs, finger rings, bracelets, necklaces etc is not allowed in school. If a child has pierced ears, one pair of small studs only may be worn. Watches may be worn but at the child's own risk.

Pupil Attendance 2019/20

The average attendance from September 2019 - July 2020: 97.1%

The percentage of authorised absence was 2.5%

The percentage of unauthorised absence was 0.9%

The average class size during the year was 30

Attendance is monitored on a weekly basis and we expect parents to inform us of any reason why their child is unable to attend school. Where possible this should be on the first day of absence but if not, by letter when the child returns to school.

Although we would actively discourage parents to take children on holiday during term time, if there is no alternative then we request that an official holiday form is completed by the parent. The Governing Body have the right to refuse to authorise the leave of absence.

The Governing Body have decided that the school will not authorise any absence that takes place during SATs week for Year 6 pupils. The Governing Body have the right to refuse to authorise any leave of absence where a pupil has already taken full advantage of the statutory ten days.

Key Stage 1/2 Results

Please visit our website at www.st-johnbosco.sandwell.sch.uk for the latest SAT results.