PUBLICATION SCHEME

St. John Bosco Catholic Primary School

Information	How the information can be obtained	Cost
Class one: Who we are		
Who's who in the school	https://www.st-johnbosco.sandwell.sch.uk/staff/ Hard copy: available upon request - contact school	5p per page
Who's who on the governing board and the basis of their appointment	https://www.st-johnbosco.sandwell.sch.uk/governors/ Hard copy: available upon request - contact school	5p per page
School curriculum/prospectus	https://www.st-johnbosco.sandwell.sch.uk/curriculum/ Hard copy: available upon request - contact school	5p per page
Contact details for the Head teacher and for the governing body, via the school (named contacts where possible)	https://www.st-johnbosco.sandwell.sch.uk/contactus/ Hard copy: available upon request - contact school	5p per page
Staffing structure	https://www.st-johnbosco.sandwell.sch.uk/staff/ Hard copy: available upon request – contact school	5p per page
School session times and term dates	https://www.st-johnbosco.sandwell.sch.uk/term-dates/ Hard copy: available upon request – contact school	5p per page

Address of school and contact details, including email address	https://www.st-johnbosco.sandwell.sch.uk/contactus/ Hard copy: available upon request - contact school	5p per page

Class Two: What we spend and how we spend it.		
Annual budget plan and financial statements	https://www.st-johnbosco.sandwell.sch.uk/statutory/ Hard copy: available upon request - contact school	5p per page
Capital funding	Hard copy: available upon request - contact school	5p per page
Financial audit reports	Hard copy: available upon request - contact school	5p per page
Details of expenditure items over £2000 – published at least annually but at a more frequent quarterly or six-monthly interval where practical	Hard copy: available upon request - contact school	5p per page
Procurement and contracts the school has entered into, or information relating to / a link to information held by an organisation which has done so on its behalf	Hard copy: available upon request - contact school	5p per page
Pay policy	Hard copy: available upon request - contact school	5p per page
Staff allowances and expenses that can be incurred or claimed, with totals paid to individual senior staff members	Hard copy: available upon request - contact school	5p per page

Staffing, pay and grading structure. As a minimum the pay information should include salaries for senior staff	Hard copy: available upon request - contact school	5p per page
Governors' allowances that can be incurred or claimed, and a record of total payments made to individual governors.	Hard copy: available upon request - contact school	5p per page
Pupil Premium / Sports Premium Spend	https://www.st-johnbosco.sandwell.sch.uk/pupilpremium/ https://www.st-johnbosco.sandwell.sch.uk/sportspremium/ Hard copy: available upon request - contact school	5p per page

Class Three: What our priorities are and how we are doing		
School profile (if any) And in all cases: • performance data supplied to the English Government or a direct link to the data • the latest Ofsted report • post-inspection action plan	https://www.st-johnbosco.sandwell.sch.uk/statutory/ https://www.st-johnbosco.sandwell.sch.uk/inspections/ Hard copy: available upon request - contact school	5p per page
Performance management policy and procedures adopted by the governing body	Hard copy: available upon request - contact school	5p per page
Performance data or a direct link to it	https://www.st-johnbosco.sandwell.sch.uk/sats/ Hard copy: available upon request - contact school	5p per page

Data Protection Impact Assessments	https://www.st-johnbosco.sandwell.sch.uk/policies/ Hard copy: available upon request - contact school	5p per page
Safeguarding and child protection	https://www.st-johnbosco.sandwell.sch.uk/policies/ Hard copy: available upon request - contact school	5p per page
Future Plans The school's future plans; for example, proposals for and any consultation on the future of the school, such as a change in status	Hard copy: available upon request - contact school	5p per page

Class Four: how we make decisions		
Admissions policy/ decisions (not individual admission decisions)	https://www.st-johnbosco.sandwell.sch.uk/admissions/ Hard copy: available upon request - contact school	5p per page
Agendas and minutes of meetings of the governing body and its committees (N.B. this will exclude information that is properly regarded as private to the meetings)	Hard copy: available upon request - contact school	5p per page

Class Five: Our policies and procedures

School policies and other documents Uniform Remote Learning	https://www.st-johnbosco.sandwell.sch.uk/policies/ https://www.st-johnbosco.sandwell.sch.uk/uniform/ https://www.st-johnbosco.sandwell.sch.uk/rl-introduction/ Hard copy: available upon request - contact school	5p per page
Records management, personal data and access to information policies	https://www.st-johnbosco.sandwell.sch.uk/policies/ Hard copy: available upon request - contact school	5p per page
Equality and diversity	https://www.st-johnbosco.sandwell.sch.uk/policies/ Hard copy: available upon request - contact school	5p per page
Complaints procedures, including for dealing with parental complaints	https://www.st-johnbosco.sandwell.sch.uk/policies/ Hard copy: available upon request - contact school	5p per page
Charging regimes and policies	https://www.st-johnbosco.sandwell.sch.uk/policies/ Hard copy: available upon request - contact school	5p per page

Class Six: Lists and Registers		
Curriculum circulars and statutory instruments	Hard copy: available upon request - contact school	5p per page

CCTV Policy/DPIA	https://www.st-johnbosco.sandwell.sch.uk/policies/ Hard copy: available upon request - contact school	5p per page
Disclosure logs	Inspection only - contact school	
Asset register	Inspection only - contact school	
Any information the school is currently legally required to hold in publicly available registers	Inspection only - contact school	

Class Seven: The services we offer		
Extra-curricular activities	https://www.st-johnbosco.sandwell.sch.uk/clubs/ Hard copy: available upon request - contact school	5p per page
Out of school clubs	https://www.st-johnbosco.sandwell.sch.uk/introduction/ Hard copy: available upon request - contact school	5p per page
Services for which the school is entitled to recover a fee, together with those fees	Hard copy: available upon request - contact school	5p per page
School publications, leaflets, books and newsletters	Hard copy: available upon request - contact school	5p per page